

**Fremont Area District Library  
Board Of Trustees Regular Meeting  
July 16, 2019**

**I. Call To Order.**

President Randy Puff called the meeting to order at 4:00 p.m.

Present: Randy Puff, Anne VandeKieft, Beverly Williams, Philip Tuls, Terry Hansen.

Also Present: Richard Schneider, FADL Interim Director; Diane Bunce, Administrative Assistant; Prospective Board Member, Beth Mooy.

**II. Approval Of Agenda/Amendment To Agenda.**

Motion by Philip Tuls and seconded by Terry Hansen that the Agenda be approved as presented. Motion carried.

**III. Approval Of Minutes.**

A. Board Meeting June 18, 2019.

Motion by Terry Hansen and seconded by Anne VandeKieft that the minutes be approved as printed. Motion carried.

**IV. Swearing In Of New Board Member.**

Beth Mooy was given the Oath Of Office and sworn in by Richard Schneider, FADL Interim Director.

**V. Election Of Officers.**

Motion by Anne VandeKieft and seconded by Philip Tuls that Beverly Williams be elected as President; Beth Mooy as Vice President; Randy Puff as Treasurer; Philip Tuls as Secretary. Motion carried.

**VI. Audit Presentation.**

Copies of the 2018 Audit was handed out. Randy Puff presented the hi-lites of the audit. Information only.

**VII. Reports.**

A. Financial Report.

Motion by Randy Puff and seconded by Philip Tuls that the Financial Report be accepted as presented subject to audit. Motion carried.

B. Committee Reports.  
Information only.

C. Director Report 7-16-19  
Information only.

D. Friends Representative Report.

None this month.

**VIII. Old Business.**

A. FOIA Policy Update.

Motion by Terry Hansen and seconded by Randy Puff that the updated FOIA Policy be accepted as presented. Motion carried.

**IX. New Business.**

A. Library Director Job Description.

Motion by Randy Puff and seconded by Philip Tuls that the Library Director Job Description be changed from 5 years experience to 3 years experience. Motion carried.

B. Designation Of Signatures For Banking.

Motion by Randy Puff and seconded by Terry Hansen that Richard Schneider, Interim Director, be authorized to sign checks and transfer funds for the Fremont Area District Library; that Beth Mooy, Randy Puff and Roxanne Landin be authorized to sign checks for the Fremont Area District Library. Motion carried.

C. Sustainability Plan/Increased Revenue.

Information only.,

**X. Board Education/Strategic Planning.**

None.

**XI. Correspondence.**

None.

**XII. Public Comment.**

None.

**XIII. Adjournment.**

President Beverly Williams adjourned the meeting at 5:00 pm.

The next Regular Board Of Trustees Meeting will be held Tuesday, August 20, 2019 at 4:00 pm.